

6/8/00

Note: This document is a re-typed copy of the original

[xxx]: FFP1 program office recommended changes

## **RTCA Free Flight Select Committee Free Flight Phase 1 Subgroup Terms of Reference**

### **Introduction**

At the request of the FAA, the RTCA Free Flight Select Committee [(FFSC)] has established a Free Flight Phase 1 Subgroup [(SG)] to support the timely implementation of Free Flight Phase 1. This group will support the charter of the Steering Committee, namely to establish an agreed-to implementation strategy, periodically review government and industry progress, identify events that inhibit progress and identify risk-mitigating actions to recover, and develop and maintain the government/industry consensus on the operational concept and NAS architecture.

Co-Chairpersons: **Margaret T. Jenny**, US Airways, [Roger Wall, Federal Express;] Williams Jeffers, ARINC

### **Charter of Subgroup**

- The RTCA FFP1 SG will respond to requests to resolve issues challenging the timely implementation of any component of FFP1. These requests can originate [in] the FAA or [in] an RTCA Free Flight-related committee or subgroup. The FFSC SG will focus on issues that require government and industry joint resolution. The FFP1 Program Office will look to this group to recommend risk-mitigating strategies for facilitating the successful implementation of FFP1. This subgroup will provide the primary means of communication between the FFP1 Program Office and industry.

## Process

The FFP1 Subgroup will provide the main communication vehicle between the FAA's FFP1 Program Office and industry, through RTCA. The committee will work proactively **and informally** [delete "and informally" or change to "and formally"] with the FFP1 Program Office to resolve issues as they arise. Formal recommendations that arise from these interactions will be presented to the RTCA FF [Free Flight] Steering Committee and discussed during each of its public sessions. Resulting recommendations will be formally submitted from the Steering Committee to the FAA following each of these meetings.

## Products

Requested from the FAA FFP1 Program Office:

- Recommended sequence for site deployment of FFP1 components (April 1999)
- Recommend data-sharing policies for all aspects of collaborative decision making (April 1999)
- Recommend techniques and processes to ensure delivery of intended benefits of FFP1 operations capabilities. Work to overcome risks to FFP1 program. (As needed).
- Identify methods for leveraging FAA Collaborative Decision Making (CDM) efforts with complementary contributions from the commercial sector (April 1999).
- Periodic review program progress and provide formal sets of

recommendations on priorities and other issues that arise during the implementation and deployment of Free Flight Phase 1. (Periodic, first in April, 1999).